COACH & MANAGER INFO — 2027 SEASON

Thanks for putting your hand up to coach or manage this season. Sylvania FC runs on volunteers like you, and this sheet covers what's expected of the role, how to get in touch with the committee, and the SSFA rules and formats you'll come across across the season.

The Coach's Role

- Make sure every player is enjoying their football
- Create a positive environment where kids can learn and grow
- Run training sessions that are fun and game-based, not just drills
- Keep the focus on player development, not just results
- Rotate your squad so every player gets a fair share of game time
- Encourage and praise your players often
- Be approachable and enthusiastic — you set the tone for the team

The Manager's Role

Managers keep the team running smoothly week to week. The role covers:

- Passing on information from the club to your team's parents and players
- Confirming match details each week
- Supporting the coach on game day
- Helping the coach manage player rotation
- Running weekly Player of the Week and voucher awards (the club supplies these for Round 1)
- Letting the club know as soon as possible if your team can't field a side (illness, holidays, etc) — parents should tell you first if their child can't play

Managers wear a fluro yellow vest on game day — you'll find it in your kit bag.

Thanks again for taking this on — it's a role with real responsibility. As a coach or manager you're representing the club and setting an example for the kids, so we ask that you hold yourself to a high standard at all times.

When things aren't going your team's way, you're the calm head in the group — lead by example.

We pride ourselves on good sportsmanship at Sylvania FC — towards players, game day marshals, opposition officials, spectators and referees alike.

All coaches and managers are asked to read the SSFA Codes of Conduct, available here: shirefootball.com.au/rules-and-regulations

Contacting the Club or Committee

The quickest way to reach us is through the WhatsApp groups for MiniRoos, Saturday Competition and Sunday Competition — our Registrar, Secretary and President are all members of each group.

For anything you'd rather not put in the group chat, reach out directly:

- Registrar – Email: TBC
- Secretary – Email: TBC
- President – Email: TBC
- Assistant Secretary – Email: TBC

Checking your game time

Fixtures are published on the SSFA website ssfa.mycompapp.com/#/fixtures.

Most managers pass this on to parents each week by email, text, Messenger or WhatsApp — whatever works best for your team.

Keep in mind the SSFA can change the draw, sometimes quite late in the week, so it's worth double-checking your game time before you head out.

Insufficient players for a game & forfeits

Short on players for a game? Here's the order to try:

- Borrow from another Sylvania FC team in the same age group, or younger*
- For Mini Roos, ask the opposition if they can loan you a player or two
- If you still can't field a team, forfeit — but contact the club well before the game so we can notify the SSFA and the opposition. A late notification results in a fine to the club.

Let us know as soon as you know you'll need to forfeit (TBC) with:

Team name | Date & Time of Game | Opponent | Ground

*Try the Mini Roo or Saturday Comp WhatsApp groups to find players — include the game time and location in your request.

Borrowing Rules

These are the most common mistakes teams make with player borrowing:

- Borrowing a player who's too young
- Borrowing from the wrong age group or grade
- Borrowing too many players
- Borrowing too many players from one team within the same grade, e.g. U13B/1 & U13B/2
- Leaving a borrowed player off the match sheet
- Exceeding the number of times a player can be borrowed in a season
- Assuming it's fine because both teams agreed — always check the rule book first

Mini Roo + Competition Teams (U12 + older) - Borrowing rules can be found at this link

shirefootball.com.au/rules-and-regulations

Ground Locations

You'll find every field and ground listed on the SSFA website and on the MyComp App.

Game Formats & Rules for Various Age Groups

- U6 & U7: 4-a-side with no goalkeeper
- U8 & U9: 7-a-side including a goalkeeper
- U10 & U11: 9-a-side including a goalkeeper
- U12 years and over: 11 on the field
- U12 & U13 goal kicks & corner kicks have slightly different rules to the other competition team rules.

Game Duration

- U6, U7, U8, U9 – 20 minutes each half
- U10 & U11 – 25 minutes each half
- U12 – 25 minutes each half
- U13 & U14 – 30 minutes each half
- U15 & U16 – 35 minutes each half
- U17 – 40 minutes each half
- U18 and older – 45 minutes each half

All games have a 5 minute half time break.

Ball Sizes

- U6–U9: Size 3
- U10–U13: Size 4
- U14 and up: Size 5

Wet Weather

Assume games are going ahead unless you hear otherwise from the club or the SSFA.

We'll post washout announcements on our Facebook page and Instagram page, and in the Coach & Manager WhatsApp groups, as soon as we know a round is off.

From there, it's on the coach or manager to pass the word on to their team.

If just a few grounds are unplayable, games may be moved to another venue instead — check the SSFA website for updates.

Shared Services

Sylvania FC uses the SSFA's Shared Services (SS) platform to help manage:

- Coaches and Managers details
- Match Sheet Infringements
- Judiciary Items
- Working with Children Check Compliance
- General Season Communications
- Injury/Accident Reports to SSFA & Player Insurance Information

It's worth signing up early to get the most out of it.

All Coaches and Managers should:

- Register with Play Football — it's free
- Log in to www.ssfaservices.com.au and add or update your 2027 team role under My Profile
- New to coaching or managing? Register with Shared Services at www.ssfaservices.com.au. Returning? Just log in and update your role.

Need a hand with any of this? Email: TBC

MyCompApp

MyCompApp is back for the 2027 SSFA competition, giving you access to:

- Results
- Tables
- Announcements and Events
- My Offence
- My Team

It's a free download from the App Store or Google Play.